

## **WILLIAMS-SONOMA, INC. FIBER PROCUREMENT POLICY**

### **Williams-Sonoma, Inc. Commitment & Policy:**

Williams-Sonoma, Inc. (WSI) is committed to environmental stewardship, specifically, with regard to responsible fiber procurement practices. WSI will realize this commitment by establishing guidelines for our supply chain partners that represent our company's values and requirements for responsible fiber procurement.

WSI is committed to increasing the use of more sustainably grown, harvested, and processed fibers by supporting initiatives that reduce the use of toxic chemicals found in fertilizers, pesticides, and defoliants, as well as dyestuffs and restricted substances throughout the fiber/fabric production cycle.

WSI will work with our Vendors/Suppliers to set targets, improve practices and share best practices. We will review and update our policy annually to ensure that it reflects changing circumstances, new knowledge and opportunities for WSI.

### **Requirements:**

WSI expects its existing and new Vendors/Suppliers to act in accordance with the standards set forth in this policy.

Vendors'/Suppliers' own procurement practices must comply with this policy in order to do business with WSI.

Vendors/Suppliers must:

- Accurately disclose fiber procurement practices;
- Designate a person within the company responsible for compliance to implement and follow an internal procurement procedure to ensure that all fiber used in WSI products complies with the WSI policy;
- Identify upstream suppliers within their supply chain and confirm that these suppliers adhere to WSI policy;
- Make every effort to identify and disclose country of origin of fiber;
- Commit to not knowingly source cotton from Uzbekistan for WSI textile products until the government of Uzbekistan ends the practice of forced child labor in its cotton sector.

There are additional requirements for Vendors/Suppliers making claims for Organic Exchange 100 Standard (OE 100), Global Organic Textile Standard (GOTS), and/or Oeko-Tex for WSI textile products. Vendors/Suppliers making such claims must:

- Meet certification requirements established by each organization;
- Maintain certification continuously throughout production of WSI textile products requiring such certifications;
- Provide WSI (or its agents) a copy of valid certificate from appropriate certifying organization, including annual renewals.

### **Verification:**

To verify compliance of Vendors/Suppliers with these requirements, WSI may require independent, third-party verification.

Vendors/Suppliers must, upon request, provide documentation evidencing supply chain partners and/or specific fiber procurement transactions. Vendors/Suppliers must:

- Maintain accurate records of fiber procurement transactions intended for use in WSI textile products;
- Provide accurate summary reports on fiber procurement volumes (quantities);
- Maintain all required documentation and records for a minimum of 24 months.

Williams-Sonoma, Inc. is committed to an ongoing process of developing new and additional company-wide initiatives to protect our environment and promote sustainability, and we intend to review and report on our progress to our stakeholders on an annual basis.